



CORPORATE HEALTH AND SAFETY COMMITTEE - 18TH FEBRUARY 2019

SUBJECT: ASBESTOS MANAGEMENT UPDATE

REPORT BY: CORPORATE DIRECTOR – EDUCATION & CORPORATE SERVICES

1. PURPOSE OF REPORT

- 1.1 The purpose of this report is to update Health and Safety Committee Members with the work of the Asbestos Team and of progress with regard to Asbestos management across the Authority's non domestic building portfolio during the period April 2017 to December 2018.

2. SUMMARY

- 2.1 In 2011, the Health and Safety Division developed an Asbestos Management Team to provided asbestos management and support to all departments in relation to the Authority's building portfolio of approximately 11,000 domestic and non domestic properties. This report updates on the work of the team from April 2017 to December 2018 and set out some of the priorities moving forward

3. RECOMMENDATIONS

- 3.1 That the contents of this report be noted.

4. REASONS FOR THE RECOMMENDATIONS

- 4.1 To update the Committee with regards to the work of the Asbestos Team.

5. THE REPORT

- 5.1 The Authority's Asbestos Team consists of one Team Manager (who also has responsibility for Fire Safety) and two Asbestos Officers with responsibility for carrying out asbestos surveys, providing advice on planned works and dealing with any asbestos issues within the non-domestic premises. For the Committee's information, the Council also employs three other Asbestos officers: two in Caerphilly

Homes who are responsible for arranging asbestos surveys, managing asbestos works, providing advice and dealing with asbestos issues for the domestic property portfolio and one in Building Consultancy who is responsible for undertaking asbestos surveys and advising on planned work arranged through Building Consultancy and Facilities Management. These 3 staff are managed directly by the service areas and do not form part of the Asbestos Team

5.2 The responsibility of the Asbestos Team is to ensure the Authority is compliant with relevant legislation i.e. Control of Asbestos Regulations 2012. Some of the work undertaken by the team to support this is detailed below

- To undertake full Asbestos Management Surveys, localised Refurbishment Surveys & Work on Fabric of building inspections/assessment
- To ensure the provision of professional support and advice
- To deliver a range of asbestos training and raise awareness
- To develop and implement the Authority's Corporate Asbestos Management Plan and Domestic Asbestos Management Plan
- To develop and implement the Authority's Asbestos Management Services Framework.
- To undertake Asbestos Condition Monitoring of Comprehensive Schools which were constructed under the Consortium of Local Authorities Special Programme (CLASP). This was a system of construction developed from 1950s to 1980s.
- To support Building Consultancy to commission and quality check large scale refurbishments and demolition surveys
- To plan, arrange and manage the asbestos abatement works of varying size works. With the largest project of all being the Asbestos In Schools project
- To undertake small scale abatement non license asbestos works
- To ensure that the Council's Health and Safety system (RAMIS) is kept up to date with regards to relevant asbestos information for non domestic properties.

5.3 The table below provides the Committee with statistics for some of the work undertaken by Asbestos Team during the period April 2017 to March 2018 and April 2018 to Dec 2018 for comparison:

Activity	April 17 to March 18	April 18 to Dec 18
Number of Asbestos Training Course delivered by the Asbestos Officer	79	60
Number of asbestos surveys within Non Domestic premises	122 (84 of are Industrial)	11 (4 are industrial units)
Number of completed "Work On The Fabric Of The Building" requests	441	365
Commissioned Refurbishment and Demolition Survey plus quality checking	0	6
Asbestos Abatement works	11	15
Non License Abatement work undertaken by AMT	17	3

Published Completion Packs	58	50
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- 5.4 In recent months the team has been reduced from 3 to 2 Asbestos Officers due to the Council's Medium Term Financial Plan (MTFP). Also, 50% of one Asbestos Officer's time is allocated to training. However, this has provided the team with an opportunity to consider workload and priorities and to develop a work plan for the next year and continuing into future years (which is currently being produced). This plan will prioritise works such as:

- Undertaking Management Surveys for the 54 leased out premises that currently do not hold Management Surveys.
- Undertaking Management Surveys at the 35 premises that currently have Management Surveys by external contractors, as these cannot be managed as live data on RAMIS.
- Continued support to all areas of Authority with the provision of advice on day to day projects
- Continuation of asbestos condition monitoring within CLASP sites with the proposal that the Asbestos Team monitor more sites on a risk base approach.
- Review and the implementation of the Corporate and Domestic Asbestos Management Plans
- Develop and tender for the New Asbestos Management Services Framework and the ongoing management of this framework.
- Continued recording and management of all asbestos information.

5.5 **Conclusion**

The Council has invested considerable resources in asbestos management and has made significant progress in terms of addressing the risk. Although progress has been robust, this need to be maintained as considerable amounts of work is still required. There is a need to ensure that effective asbestos management remains a key priority for the Council and that this is supported at all levels throughout the organisation.

6. **ASSUMPTIONS**

- 6.1 No assumptions have been made regarding the information contained in this report.

7. **LINKS TO RELEVANT COUNCIL POLICIES**

- 7.1 This report links to the Corporate Health and Safety Policy, Corporate Asbestos Management Plan, Domestic Asbestos Management Plan and other CCBC Health and Safety Policies e.g. Accident/Incident Reporting and Investigation, Fire and Lone Working.

7.2 **Corporate Plan 2018-2023.**

The report content contributes towards or impacts the Corporate Well-being Objectives as detailed below:

Objective 1 - Improve education opportunities for all. Through affording asbestos training opportunities both for our employees and for others across the borough which will support with developing skills and improving employability.

Objective 2 - Enabling employment. Through ensuring that CCBC employees and others affected by our work activities are kept safe and healthy whilst at work and able to remain in employment. Relevant, targeted and effective asbestos training contributes to this objective as does ensuring that the asbestos risks associated with CCBC premises are assessed and asbestos information provided to directly employed staff and contractors who may be undertaking work on the premises enabling safe working.

Objective 3 - Address the availability, condition and sustainability of homes throughout the county borough and provide advice, assistance or support to help improve people's well-being. Through ensuring that CCBC housing stock is maintained in safe manner with due consideration of the asbestos risk. This ensures that CCBC premises can be worked on safely and occupied safely without compromising the health and safety of either our staff or residents.

Objective 5 - Creating a county borough that supports a healthy lifestyle in accordance with the sustainable Development Principle within the Wellbeing of Future Generations (Wales) Act 2015. Through ensuring that the asbestos health risks associated with CCBC premises are assessed, controlled and managed. Also through ensuring that asbestos training raises awareness of risk and ensures that Managers, employees and others are aware of the H&S policies and practises that support good health and well-being.

Objective 6 - Support citizens to remain independent and improve their well-being. Through ensuring that asbestos training reflects our health and safety policies and practices which promote good health and well-being.

8. WELL-BEING OF FUTURE GENERATIONS

8.1 This report contributes to the Well-being Goals which are:-

- A prosperous Wales
- A resilient Wales
- A healthier Wales
- A more equal Wales

It is also consistent with the five ways of working as defined within the sustainable development principle in the Act in that we will seek to consider the long-term impact of Health and Safety and Asbestos policies, practices and training, we will seek to prevent any ongoing issues and ensure that asbestos training and procedures are integrated into good management. We will also ensure there is effective collaboration and involvement as required in order to meet our legal Health and Safety objectives in line with the act. This will assist in safeguarding the Health and Safety of our employees, residents, service users and visitors and ensure that the Council as a public body and social landlord meets its regulatory duties and corporate objectives.

9. EQUALITIES IMPLICATIONS

9.1 There are no equalities implications within this report.

10. FINANCIAL IMPLICATIONS

10.1 There are no financial implications within this report.

11. PERSONNEL IMPLICATIONS

11.1 There are no personnel implications within this report.

12. CONSULTATIONS

12.1 All comments from consultees have been included in the report.

13. STATUTORY POWER

13.1 Control of Asbestos Regulations 2012

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